

Please complete and return this form to:
TTNC
4 Wells Street, Chelmsford, Essex CM1 1HZ

Instruction to your bank or building society to pay by Direct Debit

Name(s) of account holder(s)

Service User Number

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Bank/Building Society account number

Reference

Branch sort code

Instruction to your Bank or Building Society

Please pay GoCardless Ltd re: TTNC Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with GoCardless Ltd re: TTNC and, if so, details will be passed electronically to my bank/building society.

Name and full postal address of your Bank/Building Society

Signature

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit GoCardless Ltd re: TTNC will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request GoCardless Ltd re: TTNC to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by GoCardless Ltd re: TTNC or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when GoCardless Ltd re: TTNC asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.